

Town of Ayer
Board of Selectmen
Ayer Town Hall – 1st Floor Meeting Room
Ayer, MA 01432



Tuesday, March 17, 2015
Meeting Minutes

Broadcast and Recorded by APAC

Present: Christopher R. Hillman, Chair; Gary J. Luca, Clerk

Robert A. Pontbriand, Town Administrator
Carly M. Antonellis, Assistant to the Town Administrator

Absent: Jannice L. Livingston, Vice-Chair

Call to Order: C. Hillman called the meeting to order at 7:05 PM.

Review and Approve Agenda:

Motion: A motion was made by G. Luca and seconded by C. Hillman to approve the agenda. **Motion passed 2-0.**

Announcements: G. Luca announced the Boston Strong 2.62 mile walk/run in Winchendon on April 11, 2015. Benefits go towards those affected by the Boston Marathon Bombings.

C. Hillman announced that the Winter Parking Ban will be in effect until April 15, 2015.

Presentation of Certificate of Recognition: C. Hillman introduced Christine Miska, team leader for the Ayer Shirley Regional High School's FIRST Robotics team, Andromeda One. She explained that the team won the Chairman's award at a recent robotics competition. The Board presented the team with a certificate of appreciation.

Public Input: Jeremy Callahan (Zoning Board of Appeals and Planning Board) and Jennifer Gibbons (Planning Board) asked to be recognized. J. Callahan stated that one of the major goals of the 2005 Comprehensive Plan was to update the Zoning Bylaw. The Planning Board would like to hold a Special Town Meeting after the Annual Town Meeting and before July 1, 2015 to vote on a new Zoning Bylaw. J. Callahan stated that both Boards would like to see a professional planner be hired by the Town. C. Hillman said that the Board will take the request under advisement.

Ms. Alicia Hersey, Office of Community Development: A. Hersey is requesting two loan subordinations for 7 Mark Street, case numbers 04-267E and 04-267. She is requesting the Chairman sign the subordination of the Town's lien conditioned upon a new mortgage not to exceed \$127,000.

Motion: A motion was made by G. Luca and seconded by C. Hillman to approve the loan subordination requests for case number 04-267E and 04-267 not to exceed \$127,000 with signature by the Chairman of the Board. **Motion passed 2-0.**

Dr. Mary Malone, Superintendent – Ayer Shirley Regional School District: Murray Clark (ASRSD Building Committee), Patrick Kelly (ASRSD School Committee), Dr. Malone, Joyce Reischutz (ASRSD School Committee), gave an update to the Board on the School Building Project update. They stated that the project is about 80% complete. They also discussed a sewer replacement being required by the Department of Public Works. R. Pontbriand read a memo from the Department of Public Works regarding the history of this issue because M. Wetzel could not attend tonight's meeting due to a prior commitment. The School Building Project Committee said that they were getting the sewer evaluated with a video inspection in the coming week. They will then send those results to the Town.

Dr. Malone, David Jack (Interim Finance Manager) and Patrick Kelley gave a presentation of the Ayer Shirley Regional School District FY'16 budget proposal. R. Pontbriand stated that with the increase presented by the School District, upwards of 10%

represents a challenge to the Town of Ayer. He recommends that the professional staff meet in the coming week to discuss a plan moving forward.

Town Administrator's Report: R. Pontbriand gave an administrative update relative to FY'16 budget process and the Annual Town Meeting Warrant. The deadline for departments to submit warrant articles is April 3, 2015 and the Citizen's Petitions are due April 17, 2015. The Board of Selectmen will take these up at the April 21, 2015 Board of Selectmen's Meeting.

Insurance Advisory Committee Appointment – R. Pontbriand recommended Paul Fillebrown, Sr. to serve as the retiree representative on the Insurance Advisory Committee.

Motion: A motion was made by G. Luca and seconded by C. Hillman to appoint Paul Fillebrown, Sr. to serve on the Insurance Advisory Committee for a term to expire on March 17, 2016. **Motion passed 2-0.**

One Day Liquor License – R. Pontbriand presented St. Mary's Parish request to have a one day beer and wine license on Saturday March 21, 2015 from 5:30 PM – 9:30 PM for their St. Patrick's Day supper.

Motion: A motion was made by G. Luca and seconded by C. Hillman to approve the request from St. Mary's Parish to have a one day beer and wine only license on Saturday March 21, 2015. **Motion passed 2-0.**

Presentation of Resident Guide to Town Meeting – Because of J. Livingston's absence this will be tabled to the next meeting.

Approval of Meeting Minutes:

Motion: A motion was made by G. Luca and seconded by C. Hillman to approve the meeting minutes of February 24, 2015. **Motion passed 2-0.**

Motion: A motion was made by G. Luca and seconded by C. Hillman to approve the meeting minutes of March 3, 2015. **Motion passed 2-0.**

New Business/Selectmen's Questions: G. Luca gave an overview of the elected officials breakfast held at Nashoba Valley Technical High School the week before.

G. Luca asked R. Pontbriand to inquire with Town Counsel about the legality of having the Town give funds to the Sandy Pond School House Association, a local 501(c)3.

Executive Session:

Motion: A motion was made by G. Luca and seconded by C. Hillman in Open Session to enter into Executive Session at 9:33 PM pursuant to Massachusetts General Law, Chapter 30A, Section 21A Exemption #6 (Consideration of the Purchase of Real Estate); Exemption #3 (Collective Bargaining) Police and Dispatchers Contract Negotiations Update; Exemption #3 (Litigation Strategy) *Power v. Berlo* and to adjourn at the conclusion of Executive Session. G. Luca stated that to discuss these items in Open Session would be detrimental to the Town's Negotiating Strategy. By Roll Call Vote: C. Hillman, Yes; G. Luca, Yes. **Motion passed 2-0.**

Minutes Recorded and Submitted by Carly M. Antonellis

Minutes Approved by BOS: Apr. 17, 2015

Gary J. Luca, Clerk: 